

Maryland Workers' Compensation Commission
Meeting Minutes
Thursday February 22, 2024

Call to Order: Chairwoman Maureen Quinn called the meeting to order at 9:30 a.m.

Present: Chairwoman Quinn and Commissioners Kathleen Evans, James Forrester, Asha Joseph Jefferson, Allan Kittleman, Howard Metz, Delia Schadt, and Tracey Parker Warren.

Staff Members Present: Mary Ahearn, Chief Executive Officer, Theresa Cornish, Chief Operating Officer, H. Scott Curtis, Principal Counsel, Amy Lackington, Administrator, Stacey Roig, Director, and Elizabeth Fletcher, Secretary of the Commission.

Approval of Minutes: The Minutes of the Commission meeting on February 8, 2024, were reviewed by the Commissioners. Upon motion of Commissioner Howard Metz and seconded by Commissioner Kathleen Evans, the Minutes were approved with a unanimous vote.

Chair's Report: Chairwoman Quinn introduced and welcomed Elizabeth Fletcher as Secretary of the Commission. All the commissioners welcomed her. Chairwoman Quinn advised that her follow-up discussion with DGS regarding building maintenance went very well and we will be provided with the building engineer's schedule. Chair Quinn also announced that the budget hearings were successful. She also attended the Economic Matters Committee hearing on merging tinnitus and hearing loss together and she will be reaching out to the committee advising them of the operational challenge this would create if the bill is not amended to inform us how to calculate permanency under 9-627. 1. Chairwoman Quinn reminded the Commissioners to review the documentation to determine when parties must appear at a hearing. Not all parties who have entered their appearance in a case are required to appear at every hearing. Mary Ahearn provided the Commissioners with a spreadsheet/chart of all the body parts that are contained in CompHub and asked for their input on changes. The Commissioners provided several changes and Chairwoman Quinn asked Commissioner Forrester to work with Mary Ahearn to finalize the listing. She will be taking this information to the CompHub team for updating. She assured the Commissioners that the changes will not be made final until after the Commissioners have the opportunity for a final review. Ms. Ahearn also provided a multipage document with screenshots explaining how to perform and use the following: Docket Sheet, Docket Tab (move claim), Docket History Tab, Commissioner Docket Sheet Task, and Decision Memo Process.

Old Business: No Report

New Business: Commissioner Delia Schadt reported that there are three Commissioners participating in the MSBA Spring Outreach. She asked that any other Commissioners who want to volunteer to please reach out to her.

Adjournment: Upon a motion by Commissioner Kathleen Evans and seconded by Commissioner Tracey Parker-Warren and upon a unanimous vote, the meeting adjourned at 10:45 a.m.

Maureen Quinn, Chairwoman

Elizabeth Fletcher, Secretary