# Interpreter Request - External

## QuickStart Guide

Parties to a case with limited English language proficiency can request interpreter services within 10 days of issues being filed. In the past these requests were filed by e-mail, phone, and other means with the goal of obtaining an RSVN number from the Commission confirming services.

Interpreter Request › Submit Interpreter Request

### Claim Information

| Claim Number: | W200475 | Claimant Name: | Claimant Ch |
|---|---|---|---|

#### Employer & Insurer

| Employer | Insurer |
|---|---|
| AMGEN INC | AMERICAN COMPENSATION INSURANCE COMPANY |

| Hearing Date: | 02/13/2023 | Hearing Location: | Baltimore |
|---|---|---|---|

#### Interpreter Information

| Interpretation Type: | Foreign Language Interpreter |
|---|---|
| Language Type: | Bengali |
| Party Needing Interpreter Services: | Claimant |

*Keep the following in mind:*

- If your request is within 3 business days of hearing, must also notify IPO office (410-864-5299) to cancel (CompHub will automatically warn you).

- For multiple types of interpreters you will need to submit individual requests.
- CompHub will warn a user once the maximum amount of requests are received.

# Interpreter Request

## Canceling a Request

Canceling a an Interpreter Request is streamlined and can be done in under a minute. Simply specify the cancellation on the start form and select the Claims that no longer require an Interpreter.

**Start New Action**

| Reset | | Claim Number: | W200475 | ☐ Advanced | Search |

**Results**

| Select | Claim Number | Claimant | Accident/OD Date | Claimant Attorney |
|--------|-------------|----------|------------------|-------------------|
| ☑ | W200475 | Claimant Ch | 10/06/2022 | Attorney Ch |

Select Interpreter Service: ○ New Interpreter Request  ● Cancel Interpreter Request

Create

**1** *Select "Cancel Interpreter Request*

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**Claim Information**

| Claim Number: | W200475 | Claimant Name: | Claimant Ch |

**Employer & Insurer**

| Employer | Insurer |
|----------|---------|
| AMGEN INC | AMERICAN COMPENSATION INSURANCE COMPANY |

SelectAll  UnSelectAll

**Select an Interpreter Request to Cancel**

| Select | Case Number | Requested Date | Hearing Date | Hearing Location | Reservation Number | Interpretation Type | Interpreter Language | Dialect | Status |
|--------|-------------|----------------|--------------|------------------|--------------------|--------------------|---------------------|---------|--------|
| ☐ | INR-7 | 01/19/2023 | 02/20/2023 | Baltimore | | Foreign Language Interpreter | Bengali | | Submitted |
| ☑ | INR-6 | 01/13/2023 | 02/20/2023 | Baltimore | 2023FLI1010 | Foreign Language Interpreter | Bengali | | Assigned |

**Reason For Cancelation (Maximum 1000 Characters)**

test

**Is Weather Realated Cancel:** ☑

**2** *Use the checkboxes to cancel an Interpreter Request or Requests. Provide a reason and if applicable, specify a Weather Related Cancel.*